Summer 2021

Summer Courses Needing a Separate Final

DIRECTIONS: Use this form when an instructor wishes to schedule a separate 3-hour final exam period for a summer course. Return the completed form to the Registrar's office **no later than Friday, May 14, 2021.**

NOTE:
1) Although these separate finals will not conflict with any scheduled course lecture or discussion section, constraints on the scheduling process cannot prevent the possibility that a student could have more than one 3-hour final scheduled during the same time period. For any student in this situation, it is the responsibility of the instructor to make alternate arrangements to resolve the conflict as early in the session as possible.

2) The instructor must indicate on his/her syllabus that the final exam will be held during a separately scheduled day and time.

Date	**Department**	**Prepared By**	**Email**

COURSE	SESSION	INSTRUCTOR